



# UTILITY SERVICE APPLICATION

City of Celina Utility Department  
142 N Ohio

City of Celina, Texas

972-382-2682

972-382-3736 FAX

## SERVICE REQUEST:

Date service is requested: \_\_\_\_\_

Resident Name or Business Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact phone#: \_\_\_\_\_ Alt phone#: \_\_\_\_\_

Driver License#: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Have you previously had service in the City of Celina:      Yes       No

If yes, please provide service address: \_\_\_\_\_

## NEAREST RELATIVE NOT LIVING WITH YOU:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Relation: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## TEMPORARY WATER POLICY

Any customer requesting temporary water service, not to exceed 5 days for cleaning, painting, construction, etc., will be charged a \$15.00 per day fee. After 5 days the account will be considered NEW and a deposit will be required.

### OFFICE USE

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Water         | <input type="checkbox"/> Wastewater         | <input type="checkbox"/> Garbage Pick Up             |
| <input type="checkbox"/> In City Rates | <input type="checkbox"/> Outside City Rates | <input type="checkbox"/> Tap Fees and/or Impact Fees |

## **I. PURPOSE**

The City of Celina is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system, construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions that are in place to provide this protection. The utility providers are enforcing these restrictions to ensure public safety and their welfare. Each applicant must sign this agreement before the City of Celina will provide services. In addition to new connections, the water system will not be re-established unless it has a signed copy of this agreement.

## **II. RESTRICTIONS**

The following practices are prohibited by State of Texas regulations that govern production and distribution of drinking water to the public:

- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by air gap or an appropriate backflow device.
- B. No cross-connection between public drinking water supply and private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
- C. No connection that allows water to be returned to the public drinking water supply is permitted.
- D. No pipes or pipe fittings that contain more than 8% lead shall be used for the installation or repair of plumbing at any connection that provides water for human consumption.
- E. No solder or flux that contains more than .2% lead shall be used for the installation or repair of plumbing at any connection that provides water for human consumption.

## **III. TERMS OF SERVICE**

The following are terms of service agreement between the City of Celina and the customer:

- A. The City of Celina's administrator will maintain a copy of this agreement as long as the customer is connected to the water system.
- B. The customer shall allow his/her property to be inspected for possible cross connections to another potential contaminating or hazardous source of water or any major changes to the private water distribution system. These inspections shall be conducted during normal business hours by the City of Celina's authorized personnel or their designee prior to initiating new water service.

- C. The City of Celina shall notify the customer in writing of any cross connection or other potential contamination hazard that has been identified during an initial inspection or the periodic inspection.
- D. The customer shall immediately remove or adequately isolate any potential cross connections or other contamination hazards on his/her premises.
- E. The customer shall, at his/her expense, properly install, test and maintain any backflow prevention device required by the City of Celina. Copies of all water testing and maintenance records shall be provided to the City of Celina's administrator.

**IV. ENFORCEMENT**

If the customer fails to comply with the terms and conditions of this service agreement, the City of Celina retains the right to terminate the services or properly install, test and maintain an appropriate backflow prevention device at the service connection time. Any expenses associated with the enforcement of this agreement shall be paid by the customer.

**PAYMENT METHODS:**

**CASH; MONEYORDER; CREDIT CARD (INCLUDES A 3% PROCESSING FEE);  
CHECK: (ALL CHECKS MADE PAYABLE TO "THE CITY OF CELINA")**

***NOTE: ALL AND ANY RETURNED CHECKS WILL BE CHARGED A \$25.00 RETURNED CHECK FEE ALONG WITH THE AMOUNT OF THE CHECK.***

***ALL RETURNED CHECKS FEE'S ARE TO BE COLLECTED AND PAYED WITHIN 72 HOURS TO AVOID INTERUPTION OF SERVICES***

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## Water Bill Payment Schedule

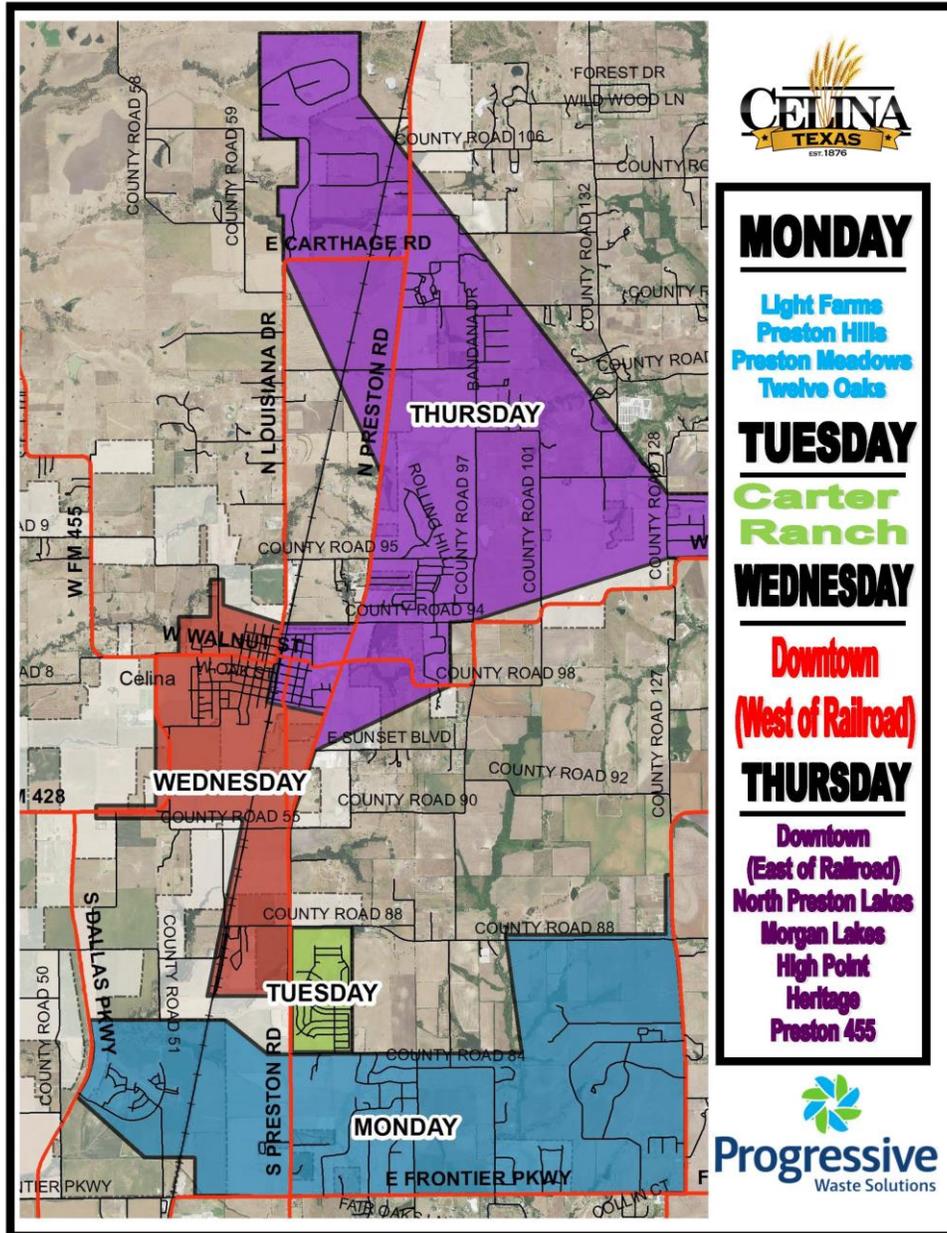
- 1<sup>st</sup>**    **BILLS RECEIVED**
- 10<sup>TH</sup>**   **BILLS DUE WITHOUT PENALTY**
- 11<sup>TH</sup>**   **PENALTY ADDED (10%), LATE NOTICE MAILED**
- 23<sup>RD</sup>**   **DISCONNECTION FOR NON-PAYMENT**

### **DEPOSIT FEE'S:**

**RESIDENTIAL: \$100.00**                      **BUSINESS (UNDER 5 EMPLOYEES): \$100.00**  
**RESTAURANT/GROCERY: \$250.00**        **BUSINESS (5 EMPLOYEES OR MORE): \$250.00**  
**CLEANERS/LAUNDROMAT: \$250.00**  
**ALL TWO-INCH METERS \$250.00 (EACH INCH OVER 2 INCHES ADD \$100.00)**  
**TRANSFER FEE'S: \$25.00**

The customer is responsible for all water that flows through the meter. Please call the Utility Billing Clerk at 972-382-2682, if you do not receive your water bill by the 5<sup>th</sup> of the month.

## GARBAGE PICK-UP



Please call City Hall if you need a new or replacement container.

Large household items may be placed at the curb on the 1<sup>st</sup> full week and 3<sup>rd</sup> week out of each month. Tree limbs must be cut in lengths no longer than four (4) feet and bundled no heavier than fifty (50) pounds. Boxes must be flattened. Items heavier than fifty (50) pounds will need to be scheduled for pick up. Please call Progressive at 469-452-8000 for items heavier than 50 lbs. No batteries, tires, paint, oil, any item containing Freon or hazardous waste.